

Residential Leasehold Conveyancing for Support Staff

Wednesday, 19th February, 2020

Presenter: Ian Quayle

Venue: Jury's Inn, Brighton 9.30 – 5.30

Fee: £150 + VAT (£180) including lunch

Who should attend?

This course is aimed at providing training to members of staff who are currently undertaking some aspects of freehold conveyancing with an introduction to the conveyancing process involved in leasehold sales and purchases. The course is also suitable for staff providing support to fee earners, trainees, new recruits, and qualified lawyers new to or returning to residential conveyancing but who have some experience and a basic understanding of the conveyancing process.

Content:

The one day course provides informative practical training on the law and procedure that underpins the leasehold conveyancing process. It examines what are the key components of a well drafted residential lease, the different aspects of the conveyancing process and focuses on issues including, prescribed clauses, the demise structure and common parts, repairing obligations, insurance, forfeiture, alienation and service charge as well as landlord and leaseholder covenants.

Particular attention is given to onerous lease provisions – ground rent, administration charges, legal costs and term as well as exploring lender requirements and basic issues such as the difference between leasehold and freehold acquisitions and the disadvantages of the former over the latter.

The course examines the process from taking instructions to completion and file closure and explores forms to be completed and dealing with clients.

Delegates are provided with a training manual and are given ample opportunity to ask questions of the course presenter.

Who Provides the Training?

The course is delivered by **Ian Quayle** who was in practice for many years but who now devotes the majority of his time training conveyancers nationally either through his own training company or for a majority of the major training providers. Over 15 years Ian has delivered over 1500 training courses to a number of law firms, local law societies, professional bodies and institutions. His courses are always in demand as he is informative knowledgeable and engaging. Feedback from delegates is always positive and highlights his ability to explain the law and practice relevant to modern residential conveyancing in a style that generates interest and engagement and demand for Ian's training courses remains constantly high.

visit the website www.sussex-law.co.uk

PLEASE NOTE THAT CANCELLATIONS MADE WITHIN 10 WORKING DAYS BEFORE THE DATE OF THE COURSE CANNOT BE REFUNDED

RESIDENTIAL LEASEHOLD CONVEYANCING FOR SUPPORT STAFF (19TH February, 2020)
COURSE APPLICATION FORM

Please complete & return to:

Mrs J Lacy Scott
The Old Stores
Mill Street
Falmer
BN1 9PE

Tel: 01273 674420

Email: jeanettelacyscott@btinternet.com

Name of Delegate(s):

.....
.....

Please advise of any dietary requirements:

.....

Firm /OrganisationName:

.....

Address:

.....
.....

Post Code: Telephone:

E-mail:

Payment:

Amount you are paying: £

Are you paying by cheque or BACS ? (please circle) cheque/BACS

Pay by Cheque: Please make cheques to: 'The Sussex Law Society'
Pay by BACS: Account Name: The Sussex Law Society
Bank: AIB, Marlborough Place, Brighton
Sort Code: 23-85-89
Account Number: 00882089

visit the website www.sussex-law.co.uk

PLEASE NOTE THAT CANCELLATIONS MADE WITHIN 10 WORKING DAYS BEFORE THE DATE OF THE COURSE CANNOT BE REFUNDED